

Location: Windebank Elementary

**Meeting commenced:** 7:02PM

**Meeting Facilitator:** Cyndi Polovina

**Attendees Present:** (See Far Bottom)

**Regrets:** Trisha Hansen-Bell Sheneal Anthony Destiny Cunningham

**Adoption of minutes:**

❖ Cheryl motions; Chantelle seconds ↘ MOTION PASSED

**Adoption of Agenda)**

❖ Clare motions, Kristy seconds ↘ MOTION PASSED

**Correspondence:**

❖ BC Teachers magazine; Agenda for the COTW meeting; Bank statement; BOE meeting agenda; formal letter of complaint regarding a PAC not following its constitution; Email from SFCA

**Superintendents Report:**

- ❖ Middle schools: "How can we adjust them to be more like middle schools and less like Jr. High"
  - Language important, needs to be changed & updated. Language as in: limiting class size for specific classes – 24 for science but 30 for woodworking, etc.
  - We need to compromise language and collaborate time for planning
  - If this new language is to be used next year, it must be completed by January.
  - There is effort from teachers regarding the change.
  - Assistant Superintendent from Abbotsford has been helping
- ❖ BOA Meeting with MLA.
- ❖ Big point with the MLA is that we are growing and need assistance at Albert McMahon, Hatzic Elementary and MSS regarding expansion, etc.
- ❖ Computers: Tech rollout from the schools, principals are going to give feedback.
- ❖ Colleen Hannah wants to know if we still want to have a parent education night on MyBluePrint in schools. We are interested, we just need to have a proper sit down and plan a date and figure out attendance, location etc.
- ❖ Stave Falls Update: A "Pre-Reg" form has been put online on the School District website and in the area there have been forms mailed out to gauge interest.
  - SFCA and SF Garden Association has also been advertising information regarding the potential opening of the school. These are independent from the School Board.
- ❖ The form is active from November 20<sup>th</sup> until the Christmas Break.
- ❖ The District of Mission is trying to encourage more walking to school by creating more safe routes. How can we help, where do we need improvements, etc.?

**Chair Report:**

- Technology revitalization/reintroduction on technology in district right now: Getting the servers updated to a better system with new Wi-Fi in schools. Planning new mobile devices with laptops in 60 classrooms. User agreement for Office 365 and Blueprint has been sent out. This is a new online program for kids, (in the cloud); access on all devices with their passwords + login to use Office 365 at home, school, mobile, etc. Considering doing a parent education night district wide for parents to learn about the My Blueprint system.
- Regardless of the district providing schools with new tablets, PACs can still donate money for Ipads, laptops, etc.

- Career education is starting as early as kindergarten. “All about me” career education is very important this year. It has been available at MSS for 2 years, and is now accessible for younger kids. This is a Canada-Wide program now.

To avoid discontinuity of information when volunteer positions change, it is a really good idea for PACs to have a resource binder that contains all their important documents such as their policies/ procedures and/or constitution, a copy of Robert's Rules of order, contact information for DPAC and BCCPAC, and copies of resources like PAC Treasurer 101 and Money Handling Guidelines 101, which are available on the DPAC website. A copy of each meeting's attendance and meeting minutes should also be in the binder.

It is important that each PAC's accounting is kept well in order, with clear records of income, grants, and expenses. PACs should either be following the Money Handling Guidelines available on the DPAC website, or they should be creating their own set of guidelines on which their members vote to approve.

PACs are reminded that when a question or concern arises, the first place to look to is the school PAC's own constitution, but DPAC is happy to assist in interpreting the constitution and in finding other resources and information as needed.

One of the most common problems with which DPAC is asked to help is with picking up where the last volunteer left off. Whether it is the chair or treasurer or secretary who has been replaced, a clear record of past policies, procedures and actions that have been taken is a huge help in someone being able to step into their shoes. It is particularly important that a clear account of all money coming in and going out is kept. Minutes of meetings should be clear on whether or not adequate notice of an AGM was given, for example, and whether or not a quorum was present. For meetings at which a constitutional change are to be made or executive elected (AGM), it is recommended that a minimum of 2 weeks written notice go out to parents. The suggested change to the constitution should be in the meeting notice. When a constitutional change is made, it must be clearly documented how many votes (quorum) and how many for, against or abstained. The school principal should receive a copy of the amended constitution and if DPAC is sent a copy it will be updated on our website.

**Movie Committee:** Must renew by Nov 15<sup>th</sup> for the movie license.

Three different PACs in our District in the past two months are reportedly experiencing stresses between members. The single largest source of conflict is when PACs are not following their own rules.

It is very important that PAC chairs know the rules in their constitution and follow them as closely as possible. Doing so will eliminate the majority of stresses that can occur between PAC members. If your PAC has updated your constitution in the past few years, please check the [www.dpac.mpsd.ca](http://www.dpac.mpsd.ca) website to see if we have the most updated copy posted there. If not, please let us know.

Please also look at the “Purpose” section of your constitution and check if you feel that your PAC is accomplishing all of its purposes. There is so much more to PAC than fund-raising.

**Treasurer report:**

- ❖ We had not received an invoice from Dr. Mate until it was requested. Cheque has been *now* been sent to Dr. Mate, but has not yet cleared (will be next month.) Cheque to the Clarke Theatre for \$210.00 has cleared.
- ❖ Cheq: \$1,832.21
- ❖ Gaming \$9,969.11

**Communications report:**

- ❖ Social Media account has been used to advertise 5 items as well as sending emails on the events.

**Committee of the Whole Report (COTW):**

- ❖ Kevin Matheny is planning a field trip to Cambodia for a Social Justice class, this will occur in July and they will be building a classroom. Fundraising for this project will be happening.

- ❖ Standing reports on curriculum
- ❖ Report card updates/ discussion
- ❖ SOGI (Sexual Orientation and Gender Identity) update and what is going on in schools
- ❖ Riverside discussion of portables
- ❖ Discussion of Dewdney Elementary and parking/transportation issues
- ❖ Deroche Breakfast program in the works
- ❖ Financial Report

**Movie Committee:**

- ❖ Erin & Ricky have taken over but there is no report. (Both from West Heights)
- ❖ Still trying to learn position from Raymond, communications are being established.
- ❖ Late submissions should be alright for Movie license renewal.

**Ongoing:**

**New Business/Fundraising:**

- ❖ Legalization of Marijuana: Are schools being provided with additional funding/resources around education? Short answer is no.
  - ❖ Last spring a member of parliament had a meeting with groups and staff regarding legalization of marijuana and having messages to youth regarding it.
  - ❖ This will be treated along the same lines as vaping, smoking or alcohol on school grounds. Not allowed in the school/in lockers/at lunch
  - ❖ Currently the approach is “it is illegal” when the focus should be harm reduction
  - ❖ At this time however there is no brochure or booklet on the approach from schools for kids and employers, just ideas and the existing policy blankets marijuana.
- ❖ **Fundraising:**
- ❖ Deroche successfully had a little coupon book event, are trying to have another dance, planning a family fun gaming night (early planning stages)
- ❖ Christine Morrison is creating awesome packages for new students for everyday support. They are bringing in a speaker, police officer Grayson Smith (Author of “There’s a Norseman in the Classroom”) to discuss his book with the students
- ❖ Reminder: Life Touch Photographs can be used as an additional photo package group, but cannot replace the fall photography company. Some schools use them in the spring for family photos (after a booked appointment at the school.)
- ❖ Challenge day update: Great success, excellent program/event for parents and students to find common ground in a safe space. Costs \$15,000 for 2 facilitators to visit over 3 days with 3 schools with kids and parents of varying ages to discover empathy, respect and self-love and importance. Valuable program that should possibly be explored by DPAC for future sponsorship/donation.

**Adjournment:**

- ❖ Karah motions, Jason seconds. 8:18 pm.

**Attendees:** ESR: Kirstin Heise; Albert McMahon: Cheryl Blondin; Christine Morrison: Chantelle Morvay-Adams ; Hatzic Middle School: Clare Seeley (+MSS); Hatzic Elementary: Heather Burke; Hillside: Cyndi Polovina (+EHPMS) Ecole Heritage Middle: Karah Hutchison, Jason Elliot; West Heights: Elisa Williams, Ilona Schmidt; Dewdney Elementary: Christie Lindgren; Deroche Elementary: Chrystal Williams-McCallum; Silverdale: Deanna Zgrablic; Windebank: Angela Condon; ECM:; Laura Wilson (Early Childhood Committee), Trustee Randy Cairns, Superintendent Angus Wilson.